



Your Next Store

Email Us:
info@shopzoni.com

Welcome to SHOPZONI



A way to Expand Business Digitally



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Benefits of Shopzoni

Seller gets its own digital shop and remain connected 24*7 with buyer



Easy to sell product by one click



Display of all products to buyer, which is not possible in a physical scenario at shop





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Benefits of Shopzoni (Cont'd.)

Multiple customers can be attended at same time which is not possible on a physical shop



Easy to maintain products quantity and price on your digital shop



You make your digital shop without any cost





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Benefits of Shopzoni (Cont'd.)

Remain connected with buyer by sending email or receiving feedback from them



Buyer and seller all details will be shared with each other



No access of seller shop without its permission





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Benefits of Shopzoni (Cont'd.)

Zero commission on selling products on our portal



Sellers gives direct feedback to brand



Join Shopzoni today on Seller.shopzoni.com





Make your Registration on seller.shopzoni.com

➤ Go to www.seller.shopzoni.com

➤ Click on “**Register Now!**” button

➤ Fill in all the details on Account Creation Page
(Mandatory fields are marked with **Red Star**)

➤ After filling all the details click on Submit

MAKE YOUR SHOP ONLINE
WITH SHOPZONI

GRAB YOUR CHANCE. REGISTER YOUR SHOP NOW.

Register Now!

1 Account Creation → 2 Verification of Details →

Display Name*

Display Name

Name*

Name

Attach ID Proof



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Activate your Account

- After submission you receive an email from us for the verification of your email. Click on the “**Verification Link**” sent on your email to activate the account.
“Below is the Screen shot of the message you will receive after submission”

Your account has been created. To move on to the next step, log in to your mail account and click on the verification link sent to your e-mail. Incase not showing in your inbox please check your spam folder.

Haven't received the mail yet? [Click](#) here to Resend.



Login on Seller Page

Post Verification – Login to your account now

- After Verification – Login to your seller account
- On seller page you will find these tabs
- Brief of options:

Details of your Profile, Option to Edit

Add Products from Available Brands

View your Added Products

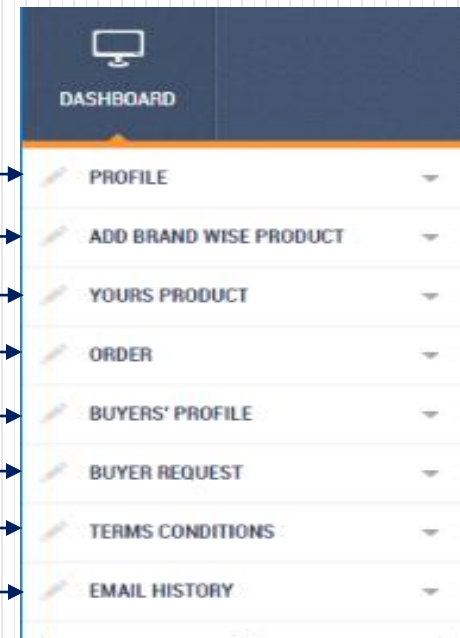
Check Orders, Approve Orders

See Approved Buyer Details

Approve the Buyer Request

Your Terms and Condition

History of Sent Emails to Buyer's





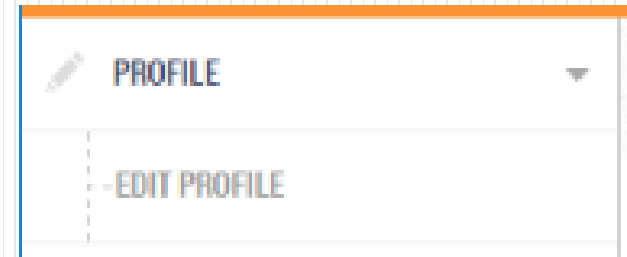
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Detail of Tabs

➤ **PROFILE**

- **Edit Profile** - You can modify your details, except your Email address and Business name





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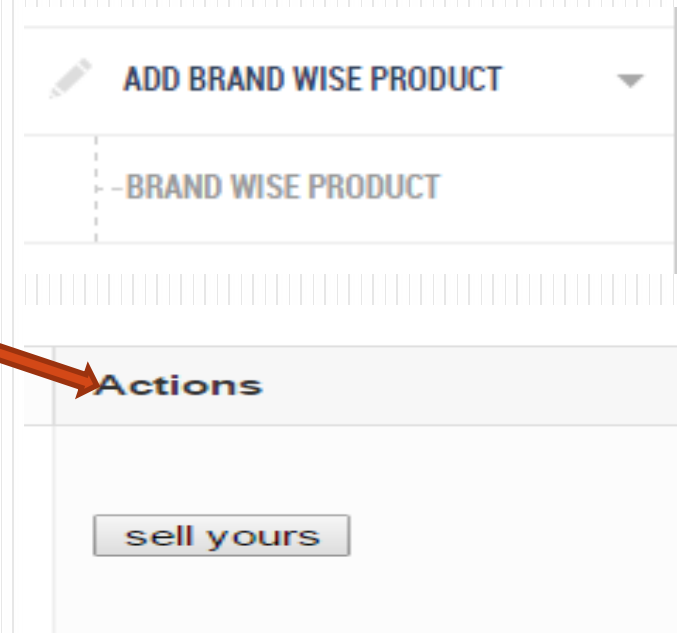
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Detail of Tabs (Cont'd.)

➤ ADD BRAND WISE PRODUCT

- **Brand Wise Product** - You can add different products from available brands. To add click on “**Sell Yours**” button, shown under “**Actions**” and the same will be added on “**Yours Product**” list.
- **Further**, you can edit price and make status active of the product from “**Yours Product**” tab to show on your shop.





Detail of Tabs (Cont'd.)

➤ YOURS PRODUCT

- **View Product** - Product added by you will be shown on “**View Product**” tab. The following details can be edited for each product.

1. **Quantity Alert** – Click the Check button if you need alert for the quantity
2. **Quantity** – Set the quantity as per your stock
3. **Min. Qty Alert** – Set the limit for Min. Qty. Alert
4. **Price** – Set the price of the product, it will be shown on your shop page
5. **Offer** – Any offer you want to make to buyer, e.g. Buy 20 units and get 10% off
6. **Status/Publish** – Choose “Yes” to publish your product or “No” to hide your product on your page

The screenshot shows a product edit form with the following fields and controls:

- Actions** button
- Edit** and **Remove** buttons
- Check Here For Minimum Quantity Alert
- Quantity:
- Minimum Quantity Alert:
- Price*:
- Offer:
- Status/Publish:
- Submit** button



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Detail of Tabs (Cont'd.)

➤ ORDER

View Order - You can see orders, made by buyers on your page along with the details of the buyer. To view and approve the order click on “**View**” button and “**Approve**” the order. The order will only be confirmed when you approve the order. You can send an e-mail to the Buyer regarding the status of the order (Pending or Approved) by clicking on the “Send Mail” button

Approved Order – It shows list of the approved order by you

ORDER	
- VIEW ORDER	
- APPROVED ORDER	
Actions	Send Mail
View	Mail Sent
Actions	
Approve	
Approved	



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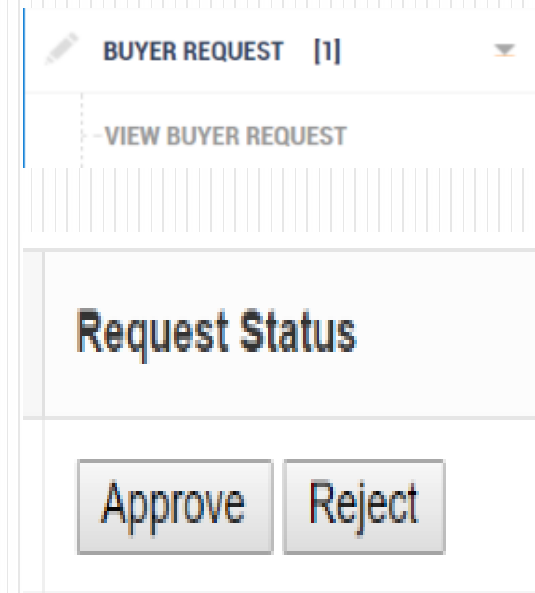
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Detail of Tabs (Cont'd.)

➤ **BUYER REQUEST**

- **View Buyer Request** – Buyer should send a request to you to see your shop. By approving its request you authorize him to see your shop. After approval buyer can check all the products of your shop. The request of the buyer will be shown here.

To approve the buyer click on “**Approve**” button. Once approved, it will be visible in your Buyer List





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Detail of Tabs (Cont'd.)

➤ BUYER'S PROFILE

- **Compose** – You can compose an e-mail and send this to the people. It helps you in sending an information about product, offers you like to provide to them, promotion of the product and any other detail as per your requirement.

Here you can select e-mail from available list of Approved Buyer by clicking on “**View Buyer**” and insert other E-mail ID's also.

The screenshot shows a web interface for 'BUYER'S PROFILE'. It features a 'COMPOSE' section with the following elements:

- BUYER'S PROFILE** (header)
- COMPOSE** (section title)
- BUYER MESSAGE** (sub-section)
- BUYERS' LIST** (sub-section)
- To*** (input field) with a **View Buyer** button to its left.
- Subject** (input field)
- Description** (rich text editor with bold, italic, underline, and ABC icons, and a Paragraph dropdown menu).

An orange arrow points from the text 'View Buyer' in the paragraph below to the 'View Buyer' button in the screenshot.



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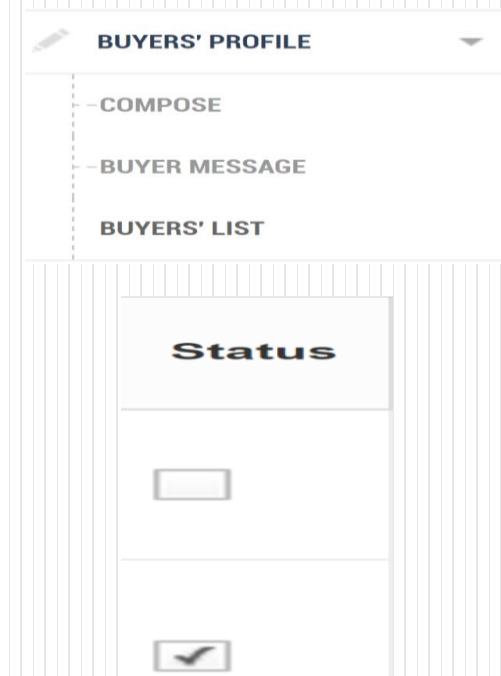
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Detail of Tabs (Cont'd.)

➤ **BUYER'S PROFILE**

- **Buyer Message** – It shows message sent by Buyer. With the help of it they can connect with you and ask questions or inquire about products from you.
- **Buyer List** – It shows the list of the Approved Buyers, along with their details. Here you can activate or deactivate your buyer whenever you feels so. To activate or deactivate click on the “Status” Button in the buyer row.

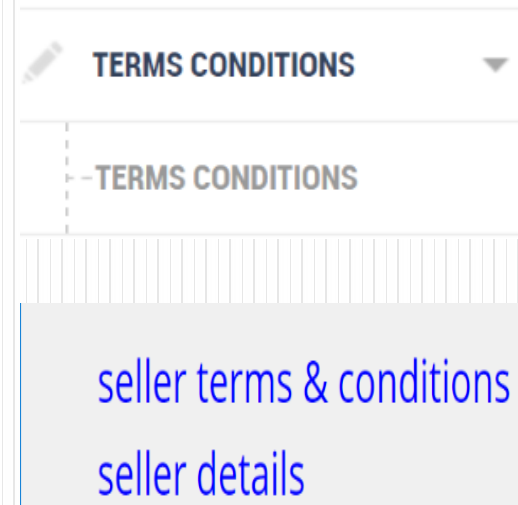




Detail of Tabs (Cont'd.)

- **TERMS & CONDITION (T&C)** – Mention your all Terms & Condition of your shop for your buyers like buying of products, return policy, delivery terms, payment policy, warranty etc....

Therefore buyer can read your all terms and condition before buying from your shop.





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Detail of Tabs (Cont'd.)

- **EAMIL HISTORY** - History of all sent emails is shown under this tab. You can check the details of the e-mail sent by clicking on the “**View Message**” button

It helps in keeping a record of e-mail sent to the buyer.

